

**Christ the King School Board Minutes
September 1, 2011
Media Center**

Present:

Principal	Kathy Gannon-Briggs
Chair	Garst Peterson
Co-Chair	Kathy Ridgway
Secretary:	Theresa Sherwood
PTG:	Susan Coloma
Board Members:	Fr. Brian Joyce, Jayce Bell, Kasey Curran, John Daley, Suzanne Ferraro, Jay Jansen, Todd Jung, Bob Lewis, Sam Patti, Debbie Wilson

ITEM	DISCUSSION	OUTCOME
Meeting called to order at 7:00 PM		
Our meeting began with a prayer by Fr. Joyce.		
Chair Report and Open Business: Garst Peterson		<ul style="list-style-type: none"> • Meeting minute approval process refresher - email to group, if no issues, then approved and posted to website. • Mr. Dreyfus putting together Google docs site for School Board communications. • Handout on School Board Standing Committees – read through for next meeting and consider possible assignments (e.g. Finance, Membership, Development). • School Board Member orientation – Saturday, Oct. 1st from 9:30 – 12:30 at St. John’s in San Lorenzo. Kathy would like all to attend.
Pastor’s Report: Fr. Brian Joyce		<ul style="list-style-type: none"> • It has been a very good year for the parish with the highpoint being the parish picnic in July with 2000+ attendees. • Completion of the amphitheater was more

		<p>expensive than expected, but reaping many more rewards than anticipated. Everyone is enjoying it and finding many uses for it.</p>
<p>Principal's Report: Kathy Gannon-Briggs</p>		<ul style="list-style-type: none"> • Enrollment: 324 with a Wait List of 30 students. • Staffing – We welcome four new staff members and the return of Mrs. Krutilla to the reading program after Mrs. Cantando's departure to the East Coast. Faculty and staff have been through in-services on building community, retreat, curriculum, handbook policies and procedures. • Curriculum – In accordance with the recommendations of the WCEA/WASC report, curriculum study this year will be a continuation of mapping the Writing across the grades. In addition, there will be a focus on the Catholic identity section (#3,7) of the report in Religion. Teachers have gone over the learning styles of their students with the next grade teacher. Resource program is ready to go assisting those with learning challenges. • Plant – Amphitheater is DONE! Restriping and resealing of the blacktop is done. Repairs completed in the classrooms, including a certification of the sprinkler system. New fan in boy's bathroom. • Finances – Suzanne will give monthly report. • Action Items- Goals for the year; Catholic Identity #3,7; 50th year celebration (volunteers needed to help greet and direct flow of visitors); Strategic Planning process (Sean Mockler has agreed to keep working on this).

<p>Finance Report: Suzanne Ferraro</p>	<ul style="list-style-type: none"> • Requirements for Tuition Assistance reviewed – PSAS form, tax returns, fee, and letter from family are turned in. Family is interviewed. Outside company reviews all applications and makes recommendations. Finance committee reviews (no names included) and makes decisions with Fr. Joyce. 	<ul style="list-style-type: none"> • Fiscal year ended June 30th. Amphitheater was over budget, but under budget on salary / IT. • Working on new budget for 6/30/12 – no major expenses planned, so should be a good year. • Committee is discussing possibility of extended care discount for Kindergarten families. • CTK school finances are going to be reviewed (not audited) in October by the diocese. An outside firm reviews budget to actual numbers and looks for variances. • School roof is at ½ life and we need to budget for new roof at some point. • The need for tuition assistance has gone up this year. • Suzanne is leaving the board next year, so we should be looking for another CPA to take her place.
<p>PTG Report: Susan Coloma</p>		<ul style="list-style-type: none"> • Budget – ended 2010 with revenue exceeding expenses. • Fundraising – Golf Tourney on Sept. 9th - hope for more golfers. WAJAT on Oct 5th. Working with local restaurants on additional fundraisers. • Sponsorship – working to overhaul the sponsor list and bring in “new blood”. • Education – Topics being reviewed include cyber bullying, exercise and nutrition. Possibly having Dr. Brasington again. Let PTG know if you have suggestions. • Room Parents – A final sign-up sheet will be posted on the PTG web page for reference throughout the year. Question came up about using a “Full” flag on the

		<p>signups. They have thought about it, but don't want to deter the open signups.</p> <ul style="list-style-type: none"> • Social/Hospitality – First day of school coffee served approx. 150 parents. Back to School BBQ served approx. 400 (25% no show rate compared to previous year 20% no show). Re-thinking quantities of food and directing people to food areas. Plans underway for B-day celebration on 9/24. • Garden of Blessings – 9/17 work party. Garden curriculum added this year for grades 1, 3, and 6 as pilot program funded from garden budget. If successful, will roll out to other grades. • Festival – May 18 – 20 – plans underway. <u>New</u> requirement for Confirmation students to work 4 festival hours to be eligible for Confirmation. • PTG to be involved with Winter Nights this year.
<p>Unfinished Business</p>		<ul style="list-style-type: none"> • 50th Anniversary celebration on 9/24 – school board should attend to usher and move people around. Everyone needs to spread the word. Numbers on the front door of the school have changed to 50/60 years – updated for anniversary. • Festival Hours – Due to the new program of requiring service hours from Confirmation candidates, we do NOT need to increase the volunteer hour requirement for school families. Will re-evaluate next year after we see how the new plan works. • Family Service Hours – Bouncing back to PTG for further research. • 5 year plan – will bring up again after the school board in-service in Oct. • Emergency Supply Shed – supplies will be moved into the new shed on the 17th.

		Supplies are still good, 2 years of shelf life left.
New Business		<ul style="list-style-type: none"> • Diocese proposing capital campaign – 250 million over next 10 years – mostly to fund new schools. Many don't think it's a good idea at this time. • John brought up the possible safety hazard of having the firepit / benches in the middle of the new grass field by amphitheater. Sam looking to discuss at Parish Council meeting. • New grass field to open in a couple weeks when the grass has had enough time to grow in.
Meeting adjourned at 8:15pm. Next meeting will be Thursday, October 6 th (unless moved due to conferences).		

Minutes respectfully submitted by: Theresa Sherwood