



## **MINUTES**

Parent Teacher Group Meeting

CTK Media Room

October 2, 2023 at 7 pm

**Attendees:** Fr. Paulson, Pastor; Carolyn Della Maggiore, PTG President; Jennifer Luippold, Mentorship; Raul Ortega; Eileen Brinker; Demi Marquez, Fundraising Coordinator; Mrs. Bucci, CTK Faculty; Ms. Thornbury, Assistant Principal

**Absent:** Maddie Ostrander & Kirsten Sawyer, Father Daughter Chairs; James Ford, Sponsorship; Megan Lopez, Spirit Wear; Arlene Santos & Alicia Hamilton, Mother Son Chairs; Alana Montano & Nicole Becker Zucconi, Social Chairs; Keisha O'Shea, CTK Directory

**Opening Prayer:** Fr. Paulson led us in prayer.

### **President's Report - Carolyn Della Maggiore:**

- Reviewed the agenda. The main focus of this meeting is to review and approve the Bylaws.
- PTG will sponsor Teacher & Staff hospitality for P/T conferences this week. Breakfast and lunch will be provided on Thursday and Friday.
- Our next meeting is on Monday, November 13 at 7pm.

### **Principal & Pastor Report - Fr. Paulson:**

- Fr. Paulson filled in for Mr. Silveira who was out.

- Fr. Paulson led us through a thoughtful conversation about the Bylaws. He asked us each to read aloud a section of the Bylaws. The group discussed each section and had clarifying questions/comments.
- All meeting attendees voted on and unanimously approved the Bylaws.
- The Bylaws will be presented to Fr. Paulson and Mr. Silveira for final review and approval.
- *The new Bylaws will be added to the school's website.*

### **Finance - Carolyn Della Maggiore & Demi Marquez:**

- Carolyn shared the [expense and revenue report](#) from 2022-2023. Thank you to Demi for pulling the documents. *This report does not include golf.*
  - Committee members discussed other formats that might be easier for viewing the finances.
- Raul brought up the Square account and requested dedicated devices for events. Demi reported that Mr. Silveira had approved the devices and they will be paid for by the school.

### **Committee Updates:**

The following updates were sent in by email or text:

- Spirit Wear - Megan Lopez: The fall sale made \$1030.27
- Mother Son - Arlene Santos & Alicia Hamilton: They are still looking for a date and it will be identified soon.

### **Connecting with the Community**

- Tree Lighting: The tree lighting event will be held on Sunday, December 3. The idea is to simplify the event and not include vendors.
- Missing events: how else can we connect with the community?
  - Grandparents Day - Can we bring this back and simplify the day?
  - Meeting attendees - How can we get more people involved and engaged with PTG? Holding some virtual or hybrid meetings

would be helpful for many people. Carolyn will look at moving some of the winter meetings to Zoom.

*The next meeting will be held on Monday, November 13 at 7pm.*

**2023-2024 Events**

Monday, Oct 2, 2023	PTG Meeting at 7 pm	PTG
Friday, Oct 20, 2023	Golf Tournament	Golf Chairs
Friday, October 27 & 28	Festival	Festival Chairs
Monday, Nov 13, 2023	PTG Meeting at 7 pm	PTG
Sunday, December 3, 2023	Christmas Tree Lighting	PTG
Monday, Dec 4, 2023	PTG Meeting at 7pm	PTG
Sunday, January 28, 2024	Catholic Schools Week Mass	CTK
Monday, January 29, 2024	PTG Meeting at 7 pm	PTG
Monday, February 26, 2024	PTG Meeting at 7 pm	PTG
Tuesday, March 5, 2024	WAJAT	WAJAT Committee
Saturday, March 9, 2023	Father/Daughter	Father/Daughter
Monday, March 25, 2024	PTG Meeting at 7 pm	PTG
March 28 - April 5	Easter Break	CTK
Saturday, April 27, 2024	Auction	Auction Committee
Monday, April 29, 2024	PTG Meeting at 7 pm	PTG
May 6 - 10, 2024	Teacher Appreciation Week	PTG
TBD	Mother/Son Event	Mother/Son Chairs