



## MINUTES

CTK Parent Teacher Group Meeting

January 31, 2023

7 pm

**Attendees:** Christina Francis, PTG President; Mr. Joe Silveira, Principal; Carolyn Della Maggiore, Secretary; Maddie Ostrander, Treasurer; Kirsten Sawyer, Father Daughter Dance Chair; Raul Ortega & Connor Day Golf Tournament Chairs; Jennifer Luippold, Mentorship; Alana Osipa-Montano & Nicole Zucconi, Social Chairs; Jennifer Meran, Jenelle Dockery & Marife Woods, Mother-Son Co-Chairs; CTK Parents: Dan Nilsen, Colleen Shively, Eileen Brinker, Stacy York, Kim Albano, Roy Marquez, Arlene Santos, Amber Balestrieri, Deana Rabbach and Tina Snyder

**Absent:** James Ford, Sponsorship; Aaron Thorne, CTK Cafe; Megan Lopez, Spirit Wear

**Opening Prayer:** Mr. Silveira started the meeting by giving the opening prayer.

### **Principal's Report - Mr. Silveira**

- High School letters of recommendation due for 8th graders on Friday.
- Admissions & Enrollment:
  - Kindergarten: 55 applicants for 36 spots
    - 21 siblings

- Current enrollment: 318, but hope to be up to 324 next year
- 100% of faculty returning; Some staff members moving on to other opportunities
- First Grade will be leading the mass this Friday with the Blessing of the Throat.
- February 9th WASC representative visiting
  - A lot of hard work has gone into this process - putting the finishing touches on the report.
  - Shared highlights of the plan.

Questions:

- Eileen Brinker asked how often schools get accredited.
- Stacy York asked about school discipline policies. Kirsten also asked about this. Mr. Silveira encourages parents to bring it up with your home room teacher if there are questions or concerns.

**President's Report - Christina Francis**

- There have been recent differences with the school regarding management of the PTG bank account but these have been resolved. The bank account is now being managed by the school, but PTG would like some oversight.
  - Thanks to Mr. Silveira and Fr. Paulson for working on a process to help us move forward.
  - As such, proposing a vote for the following addendum to the by-laws: *(Christina shared screen. Christina will unmute committee chairs one-by-one for their vote.)*

*<Secretary does not have a copy of the addendum - Insert here if received>*

- Comments:
 

Raul Ortega said we need to vote on each item one at a time. Connor Day said according to by-laws section 9.2, you need to provide 30 days notice of any amendments to the by-laws. Christina Francis said this is a process update to protect PTG and the school. It's an addendum, not

an amendment. Events are in jeopardy until we get this approved. Connor brought up the 30 days notice again. Dan Nilsen asked if this same notice was applied to the bank account being taken away from PTG. Colleen Shively asked whose decision it was to take away the bank account from PTG. Mr. Silveira weighed in to say it was to create good internal controls. Kirsten Sawyer and Maddie Ostrander said they support Christina's decision to present the vote and give PTG back knowledge of finances and expenses. Colleen shared that there was not enough time to review the addendum and unclear on who can vote. Mr. Silveira suggests that we create an ad hoc committee to discuss possible changes to the by-laws. Roy Marquez offered to assist. Dan asked if by-laws and addendum will be sent out. Mr. Silveira recommends we keep events moving forward, even without a finalized vote on the addendum.

### **Committee Updates**

Mother/Son Event: Jenelle Dockery reported on the Mother/Son event. It will be themed "Glow Party" on Friday, March 24 at CTK. There will be food, DJ and dancing.

Social Committee: Alana Montano-Osipa reported that the tree lighting event in December was a success. They would like to do more outreach and community-building events.

Father/Daughter: Maddie reported for Kirsten saying they are still trying to find a date for the event.

Spirit Wear: Megan Lopez was not present but it was shared that there might be another CTK Spirit sale soon.

### **Upcoming Events**

CTK Auction: Colleen Shively reported that the auction will be on Friday, April 28. Tickets will go on sale soon.

Catholic Schools Week: Members of PTG will be welcoming new parents prior to the new parent tours on Thursday, February 2.

The next PTG Meeting will be on Monday, February 27 at 7 pm.

[Meeting Minutes - November 14, 2022](#)

[Meeting Minutes - October 4, 2022](#)

[PTG By Laws - On School Website](#)